



**LEEDS**  
CITY COUNCIL

Cleaner Neighbourhoods Sub-Group  
2pm Thursday 18<sup>th</sup> October 2007  
Committee Room  
Morley Town Hall

<b>ATTENDANCE</b>	
Cllr Judith Elliott	Ward Councillor (Chair)
Cllr Jack Dunn	Ward Councillor
Cllr Terry Grayshon	Ward Councillor
Angela Smith	City Services
Steve Wetherill	City Services
Sophie Greenhalgh	City Services
Sue Spellman	Aire Valley Homes
Mark Gray	Aire Valley Homes
Shaun Wright	Parks & Countryside
Tom O'Donovan	Area Management Team
Sarah Henderson	Area Management Team

<b>1.0</b>	<b>Welcome and Introductions</b>	<b>ACTION</b>
	Introductions were made and everyone was welcomed.	
<b>2.0</b>	<b>Apologies</b>	
	Cllr Stewart Golton, Cllr Bob Gettings, Steve Smith, City Services.	
<b>3.0</b>	<b>Minutes</b>	
	Minutes were agreed as accurate record.	
<b>4.0</b>	<b>Action Plan</b>	
4.1	Proposed action plan circulated. It aims to capture issues being addressed by the sub group in addition to representing the Cleaner Neighbourhoods section of the Area Delivery Plan.	
4.2	Group agreed to use action plan as vehicle to capture and monitor environmental issues across Outer South.	
<b>5.0</b>	<b>Action Plan – Issues Resolved</b>	
	<b>CAST</b>	
5.1	City Services confirmed it is standard procedure for the CAST team to act as a surveillance mechanism. Incidents are actioned if they have the capacity. If they are unable to complete, incidents are reported and are dealt with through core service teams	
5.2	To ensure completed CAST job list is circulated to members and officers, Angela Smith to send monthly CAST updates for the whole of the Outer South to Area Management. Light Dzandu will break down these figures and circulate to Outer South Councillors.	

5.3	Area Management confirmed CAST referral structure and point of contact.	
	<b>Additional Litterbins</b>	
5.4	Area Management created process for fitting additional litterbins in the Outer South. This process was agreed by the Area Committee in September.	
	<b>Additional Sweep Cleansing</b>	
5.5	Morley Town Council Highways Committee have committed £5,000 from budget to contribute towards the cost of a mechanical sweeper for Morley Town Centre.	
5.6	Morley Town Hall identified as possible venue for storage and to charge sweeper off electricity supply over night.	
5.7	Litterpicker in Morley could be trained to operate the new machine thereby addressing the staffing under current city service resources.	
5.8	City Services agreed that if proposal went ahead they would identify a route.	
5.9	Estimated cost is £11,000 depending on accessories and bulk purchase discount.	
5.10	Area Management stated that each ward has a capital allocation in the Well Being budget and this could offer match funding to Morley Town Council and provide funding opportunities for cleansing services in other Outer South Wards.	
	<b>Grass Cutting</b>	
5.11	Significant factor is inaccurate mapping of areas covered by the Glendale contract. This mapping that needs updating is currently being revised.	
5.12	Aire Valley Homes confirmed that approximately 3000 variations needed on current mapping contracts. Glendales also charge a day rate to work on area to bring grass cutting down to a reasonable level before the work is considered for inclusion into the contract when the work will be completed at contract rate.	
	<b>Environmental Pride</b>	
5.13	Aire Valley Homes, City Services and Area Management met to clarify initiatives. Aire Valley Homes confirmed lead with support from City Services and Area Management.	
5.14	SH and Sue Spellman meet and agreed Area Management would match skip provision of Aire Valley Homes for each Environmental Pride.	
5.15	Initiative completed in Eastleighs Fairleighs on the 19 <sup>th</sup> September and Wood Lane on the 17 <sup>th</sup> October. Both were very successful with a total of 12 skips filled at Wood Lane. Aire Valley Homes and City Services congratulated teams on work carried out.	

	<b>Community Skip Provision</b>	
5.16	A process has been identified for Community Skip provision following the high demand on a limited budget.	
5.17	Allotment section at City Council referring allotment groups to community skip provision. Now group can request only once a year and must be part of wider community clear up. Allotment section will look at budget and try to provide provision themselves for allotment groups.	
	<b>Youth Reparation Scheme</b>	
5.18	Four schools have been visited and received a Litter Education Presentation: Bruntcliffe High School, Morley High School, Royds High School and South Leeds High School. Three remaining schools: Cockburn High School, South Leeds Performing Arts Rodillian School and Woodkirk High School will be approached again to receive the presentation.	
5.19	There have been 2 attendees from the Outer South in the Reparation Scheme over the last 12 months.	
	<b>Environmental Crime</b>	
5.20	April – September: 376 domestic inspections carried out, resulting in 74 Section 46 notices issued and 10 Litter Clearance Notices issued.	
5.21	31 commercial inspections carried out resulted in 7 Section 47 notices issued.	
5.22	101 flytipping incidents reported, 60 investigations and 9 prosecutions pending and 5 heard and found guilty.	
	<b>Combat Graffiti</b>	
5.23	Graffiti Team continues to successfully tackle incidents. 64 spots of Graffiti removed across the Outer South.	
	<b>Recycling and Education Work</b>	
5.24	City Services delivered 2 activity days involving 2 community groups and 7 schools raising recycling issues and solutions to 40 people.	
5.25	Recreate Project continues in Outer South to raise awareness amongst schools. Actions within this quarter included meeting with extended services advisors for Rothwell to develop a summer playscheme, deliver a recycling workshop in Rothwell library, promote recreate through mailout to schools not yet involved, set up litter awareness days with Royds High School.	
	<b>Recycling Campaign and green bin use</b>	
5.26	City Services have delivered this one-off project to ensure every household has information on items that can be placed in the Green bins. 23,074 houses have sticker on bin and leaflet through the door.	

	<b>Green Bin Participation</b>	
5.27	Project delayed as City Services internal resource shortages to complete themselves. Having gone out to tender a contractor is now in place to target 128,000 properties across Leeds. 324,000 homes in Leeds so will be limited and targeted at priority areas.	
5.28	Campaign has started and its significant difference with previous promotion is the targeted and focused promotion door to door. Forecast that it will be more successful. Six weeks of door knocking followed by information through the door to reinforce message.	
	<b>Improving Recycling Provision</b>	
5.29	Drink Carton recycling banks now located at White Rose Shopping Centre.	
	<b>Waste Strategy</b>	
5.30	Tidy Business Award a national voluntary scheme to encourage and reward good environmental practice in businesses. The Awards have three levels, Bronze, Silver and Gold. The scheme encourages businesses to implement initiatives for waste minimisation as well as improving the local environment. In turn businesses will receive recognition and PR opportunities.	
5.31	Only one business in Rothwell has signed up to the scheme across the whole of the Outer South. Tidy Business Officer would like to promote scheme across the are to improve take up.	
5.32	Sub Group passed on Town Centre Managers contact details to promote scheme in Town Centre.	
	<b>Bonfire Debris</b>	
5.33	Discussions have been held with Aire Valley Homes and Fire Department. Parks and Countryside, Aire Valley Homes and City Services will look after own land for instance if dangerous fires built they will be removed by relative service.	
5.34	Police and Fire Service only involved if danger present to staff, land or property.	
<b>6.0</b>	<b>Date of the next meeting</b>	
6.1	2pm, Thursday 17 <sup>th</sup> January 2008, Morley Town Hall, Small Banqueting Room.	<b>SH</b>